



## Vessel Repair and Construction Estimator

### Daily Duties:

- Complete detailed proposals, estimates, and bid summary sheets for all potential new projects.
- Identifies all bonding/security requirements and other specific requirements.
- Thoroughly review all customer specifications, drawings, and technical data.
- Develop long lead and critical material list as required. Work with purchasing to develop relationships with suppliers and vendors.
- Work with potential vendors to provide internal quotes for critical and long-term material.
- Analyze subcontractor quotes to determine the best choices for sourcing.
- Develop detailed itemized listing of required work tasks based on review of bid request.
- Produce labor, material, and subcontractor price estimates for each line item in the solicitation .
- Conduct review meeting of bid package with Repair Manager, Project Manager and Vice President
- Utilize historical cost data to develop accurate bid standards.
- Identify and resolve ambiguities in specifications or bid packages with potential customers.
- When required, travel to visit vessels being bid
- Maintains records of bids in progress and submitted
- Conduct bid hand over meeting to production when opportunities are won thru use of Project Kick off meetings

### Candidate Requirements

- Strong background, skill, knowledge, and experience in marine design, construction techniques and engineering and knowledge of materials used in marine construction. Must be able to access vessel and spaces within the vessel to evaluate work required.
- Ability to read and understand ship drawings.
- Intermediate to advanced skills with Microsoft Project and Microsoft Office (Word, Excel, Power Point).
- Detail oriented, highly organized, multitasking skills. Must be able to monitor numerous projects at once and can prioritize.
- Strong written and verbal communication skills. Ability to communicate well on technical subjects.
- Understanding of sound marine practices, marine classification society rules, USCG and regulatory requirements.
- Reports to Vice President Metal Shark Alabama. This is not a work remote position.

\*\*Please note that pursuant to a government contract, this specific position requires U.S. citizenship status. Background checks may be required to access vessels periodically. Possession of TWIC Card desired but not a consideration requirement. May be obtained after employment.