



Human Resources (HR) Job Description for:

Quality Assurance (QA) Auditor Alabama (Hourly)

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Established in 1986, Gravois Aluminum Boats LLC, formed Metal Shark Boats (MSB) Alabama in June of 2018. We are suppliers of custom boats for governmental and commercial entities. Additionally, the operations include vessel repair work for commercial, state and federal customers. Quality Assurance Auditors are expected to perform their duties to the best of their ability and the following Job Description outlines the core duties and/or requirements of the position which include but are not limited to:

- Directly reporting to the MSB Quality Assurance facility Supervisor under the MSB Quality Assurance Manager, liaising positively and respectfully with all personnel, regulatory and customer representatives and representing MSB and the QA Department in a professional manner
- Conducts Customer and regulatory call out inspections are conducted within the stated guidelines contained in Equipment manuals, technical documentation manufacturers guidelines and published Standards.
- Utilizing existing Quality Assurance documents, tools and procedures to ensure all QA functions are being properly supported, executed, documented and reported to project stakeholders
- Proactively making recommendations for process improvements to increase efficiency and accountability and supporting the implementation of MSB's Quality Program
- Conducting product and process audits and inspection, and producing documentation of them, to successfully demonstrate that MSB's products are leaving the facility fully operational, effectively free from defects and evaluated under various working conditions
- Working knowledge of industry and regulatory rules, requirements, classifications and customary practices. Pursue formal train in inspection technology and methods.
- Possessing experience in the shipbuilding industry with structural, welding, electrical, mechanical, hydraulic, piping and carpentry inspections and the ability to read and understand engineering drawings
- Possessing proficiency with Microsoft Office software suite, specifically Excel, Word and Outlook
- Providing availability outside of standard operating business hours, such as nights and weekends