



METAL SHARK
METALSHARKBOATS.COM

Job Title: Network Administrator

Position Summary: Metal Shark is a small growing company and is need of a creative, smart, and experienced Network Administrator to manage IT infrastructure and server solutions. The Network Administrator will have responsibility for selecting, interfacing, and managing the network and server hardware and software, as well as other tasks as required. Metal Shark fosters an entrepreneurial culture and the candidate will be expected to be a self-starter, helping develop an effective IT Department. This position reports to the IT Manager.

Typical Duties/Responsibilities of Position:

- Utilize ticket system to manage deliverables and maintain knowledge base.
- Provide expert judgment and analysis for the design, development and implementation of technical products and systems.
- Resolves highly complex technical issues and conducts advanced research. The Network Administrator also recommends alterations to development and design to improve quality of products and/or procedures.
- Responsible for installation, maintenance, security, monitoring and support of computer communication networks, both LAN and WAN, within the organization or between organizations that are connected to the network.
- Ensure the smooth operation of communication networks in order to provide maximum performance and availability for users, such as staff, clients, customers and suppliers.
- Monitor and maintain network node up times.
- Plan and execute routine preventative maintenance.
- Provide training and technical support for users and IT staff with varying levels of IT knowledge and competence on how to troubleshoot and identify network issues.
- Work closely with other departments/organizations and collaborating with other IT staff as needed to develop, plan and implement new technologies.
- Other duties as necessary.

Job Requirements:

Qualifications/Experience

- Preferably will have a minimum of 5 years of experience in IT Network/Server Administration.
- High-level technical knowledge of servers, networks, and hardware is a must.
- Must be able to multitask and handle daily interruptions while still making progress on strategic initiatives and daily deliverables.
- Requires effective oral and written communications skills, excellent interpersonal skills and computer literacy.

- Ability to work and communicate effectively with others across levels and functions while working on multiple tasks in a matrixed organization.

About Us: Metal Shark is a leading shipbuilder specializing in the design and production of boats and ships for military, law enforcement, fire rescue, and a wide spectrum of commercial applications. At its facilities in Franklin, Jeanerette, and Alabama, Louisiana, Metal Shark manufactures vessels in aluminum, steel, and fiberglass, with current capabilities supporting production for vessels up to 300' in length.