



Human Resources (HR) Job Description for:

# Quality Assurance (QA) Outfitting Inspector - Franklin

Doc No:  
**MSB-HR-JD007**  
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**09/28/2018**

Established in 1986, Gravois Aluminum Boats LLC, and its government/commercial boat entity Metal Shark Boats (MSB) are leading suppliers of custom boats for defense, law enforcement, and commercial entities. Its employees are expected to perform their duties to the best of their ability and the following Job Description outlines the core duties and/or requirements of the aforementioned position which include but are not limited to:

- Directly reporting to the MSB Quality Assurance Lead – Franklin under the MSB Quality Assurance Manager, liaising positively and respectfully with all personnel, regulatory and customer representatives and representing MSB and the QA Department in a professional manner
- Utilizing existing Quality Assurance documents, tools and procedures to ensure all QA functions are being properly supported, executed, documented and reported to project stakeholders
- Proactively making recommendations for process improvements to increase efficiency and accountability and supporting the implementation of MSB's Quality Program
- Conducting product inspections, process audits, and producing documentation of them to successfully demonstrate that MSB's products are leaving the facility fully operational, effectively free from defects and evaluated under various working conditions
- Working knowledge of industry and regulatory rules, requirements, classifications and customary practices
- Possessing experience in the shipbuilding industry with electrical, mechanical, hydraulic, piping and carpentry inspections and the ability to read and understand engineering drawings
- Possessing proficiency with Microsoft Office software suite, specifically Excel, Word and Outlook
- Providing availability outside of standard operating business hours, such as nights and weekends
- **Physical Requirements:** Must be able to lift up to 50 lbs. Must be able to stand, bend, stoop, squat, or kneel regularly, as well as climb stairs and ladders to complete tasks.