



JOB OPENING

Master Scheduler/Planner

Job Description:

Metal Shark is a market leader in the design and production of military, commercial and recreational boats and small ships up to 250' in length. As a Master Scheduler/Planner, you will lead in the development of an integrated master schedule (IMS) to encompass all projects into one overall master plan. You will leverage your experience and expertise to establish best planning and scheduling methodologies and implement best shipbuilding practices to centralize and support the project management and controls functions at Metal Shark.

Metal Shark is a young and dynamic company with a technology-centric approach to shipbuilding. Innovative thinkers, self-starting leaders and driven performers thrive in our environment. We are a growing small business, and as such, job descriptions evolve over time. It is likewise expected you will be flexible with evolving your role, based on need as well as your areas of aptitude and interest. Your potential job growth path includes Planning Manager, Project Manager, and other Senior Management roles.

Daily Duties:

Master Scheduler/Planner

- Create project schedules for new builds and maintain an integrated master schedule (IMS) for the production operations. Schedule updates, resources loading, materials and subcontract work would also be formulated into the individual projects and overall master schedule.
- Work as part as a team with project engineers, project managers, purchasing and operations teams.
- Serve as a point of interface for Director Planning & Process Improvement to support yard wide planning and scheduling integration.
- Develop project and program metrics including Daily Tracking and EVM reporting.
- Proactively identify risks and manage issues; Create mitigation plans with project team and status reports.

Process Improvement

- Apply proven project planning, management and controls techniques, methods and tools.
- Play a key role in the development and implementation of Epicor ERP 10.600 operational platform.
- Implement and establish the Project Planning & Controls discipline throughout the organization by demonstrating effective planning, mitigation of potential issues, and visibility into cross-departmental issues.
- Support using the schedule and proper planning techniques with work orders and work packages.
- Develop collaborative solutions using business and technical expertise.

Candidate Requirements

- 5-7 years professional scheduling/planning experience, with expert level in MS Project and/or Primavera.
- B.S. Degree in Naval Architecture, Marine Engineering or Industrial/ Manufacturing Engineering would be highly desirable.



- PMP certification is desirable, but candidates with commensurate, demonstrable expertise considered
- Intermediate to advanced skills with Microsoft Project and Microsoft Office (Word, Excel, Power Point)
- Detail oriented, highly organized, ninja-level multitasking skills.
- Proven team leadership and influencing skills. Must be a clear and direct communicator.

The following characteristics and skills will move your resume to the top of the pile:

- Experience in marine industry, especially past project planning /production controls in a new construction shipbuilding environment.
- Experience with MRP, inventory planning/management, manufacturing work flows, etc.
- Previous experience implementing process and/or leading process improvement initiatives

Please submit resume with cover letter to careers@metalsarkboats.com.