



METAL SHARK
METALSHARKBOATS.COM

Job Title: Information Technology Manager

Position Summary: Metal Shark is a small growing company and is need of a creative, smart, and experienced IT manager to develop an IT department. The IT manager will have responsibility for selecting, interfacing, and managing the outsourced IT support firm; rolling out new company wide technologies; providing administrative support; and project managing various IT centric initiatives. The prospective employee will be extremely well organized, possess the ability to lead, and have a good understanding of implementation procedures. Metal Shark fosters an entrepreneurial culture and the candidate will be expected to be a self-starter, helping develop an effective IT Department. This position reports to the chief financial officer.

Typical Duties/Responsibilities of Position:

- Conduct weekly meetings with outsourced IT firm and manage IT firm's priorities.
- Onboarding and offboarding employees.
- Design, present, and execute project plan for larger IT projects.
- Create, monitor, and report out ticketing system.
- Assist in all IT related purchases, creating uniformity across platforms.
- Develop IT strategic roadmap in coordination with all the different departments.
- Provide administrative support for out of the box software.
- Develop and build out network to handle and support current traffic and cost effective administrative maintenance.
- Ability to configure interoperability from disparate systems and streamline maintenance (single-sign on, efficient creation of users across platforms, etc.)
- Ability to provide immediate technical support in outage or other emergency situations.
- Ability to handle Severity 1 issues.

Job Requirements:

Education

- Requires a Bachelor's degree, or graduate degree, in Information Technology, or a related discipline.

Qualifications/Experience

- Preferably will have a minimum of 5 years of experience in IT or project management.
- Must be extremely organized and be able to create project plans and successfully execute them on time and on budget.
- High-level technical knowledge of software, networks, and hardware is a must.
- The ability to teach one's self via conducting research and interface with experts to locate fixes for issues.

- Must be able to multitask and handle daily interruptions from employees while still making progress on strategic initiatives and daily deliverables.
- Excellent Time Management skills is a must.
- Requires effective oral and written communications skills, excellent interpersonal skills and computer literacy.
- Ability to work and communicate effectively with others across levels and functions while working on multiple tasks in a matrixed organization.

About Us: Metal Shark is a leading shipbuilder specializing in the design and production of boats and ships for military, law enforcement, fire rescue, and a wide spectrum of commercial applications. At its facilities in Franklin and Jeanerette, Louisiana, Metal Shark manufactures vessels in aluminum, steel, and fiberglass, with current capabilities supporting production for vessels up to 250' in length.